

Carleton School Advisory Council Meeting

November 21, 2017

6:00 – 7:00 p.m

1. Reports

Chair

- Magazine Fundraiser
 - Raised approx. \$1450
 - Good fundraiser to maintain as it brings in a reasonable amount of funds for the school
 - Needs to be highlighted to parents that there are more magazine options online
 - Current account balance is \$2999.60

- Forest of Reading
 - To date, the school budget has covered the cost of this initiative this year
 - Cost is close to \$1000 and could be funded retroactively by Parent Advisory Council, based on what other initiatives have been covered throughout the year

Principal

- Playground rototilling in spring
 - Inspection indicates that only a rototill is necessary
- Winter Wonderland
 - This event is scheduled for Dec. 22
 - Cash will be accepted for the purchase of tickets, as well as online payments

- Volunteers are required that day and they can speak to Mrs. Nebesny for further details
- Sip and Sing
 - The choir will perform and there will be a small school performance on December 19 at 5:30 pm
- Movie Viewing Opportunity
 - Grades 4-8 will be attending the movie 'Wonder', as many have read the book in their classes

2. On-going business

- Euchre night
 - It will be held at Grantham Lions Club for Saturday, February 24, 2018.
 - Donation letter is complete. Sue will send the ask out next week
 - Hall costs \$350 and it includes bartending and set up
 - Doors open at 6:00, euchre starts at 7:00
 - Sample of euchre rules were distributed for review
 - Tickets will be sold for \$20 and includes the food
 - There is an opportunity to engage in some additional revenue generating games ie. Toonie toss etc.
 - A letter will be drafted to be sent home to parents
 - Cash prizes for winners
 - There will be a subcommittee meeting at Starbucks on January 9
- Bylaws
 - Phil provides some oversight on what bylaws should ideally be place for councils, including;
 - Each Council shall develop by-laws regarding selection procedures for membership on the Council. (examples available)

- Each Council shall establish by-laws, including by-laws on conflict of interest and conflict resolution, which assist Councils in working effectively and collaboratively.
- It is recommended that a by-law on conflict resolution include a recommendation that the School Superintendent be asked to assist if the Council itself cannot resolve the matter. This by-law may include a process for resolving a situation whereby a member of the Council who, on an ongoing basis, acts in a manner inconsistent with the goals of the Council.
- It is recommended that a by-law regarding conflict of interest clearly state that a member who may gain, directly or indirectly, financial benefit from a decision of the Council should declare a conflict of interest. Normally, the person declaring the conflict should leave the meeting for this agenda item and not participate or attempt to influence in any way the discussion regarding, or the vote on, the matter under consideration.
- All by-laws established by the Council must adhere to the Education Act of Ontario, if a by-law(s) conflict(s) with this act the act shall supersede said by-law(s).
- Council shall review all by-laws on a regular schedule i.e., annually.

- Sue and Tanya will head up the writing of the by-laws. They will be written up formally and stored electronically. By-laws need to be reviewed each year moving forward

3. Items for Discussion

- Insurance for Council members
 - The cost is approx. \$180
 - This cost comes out of the \$500 that is given to PAC in Sept. from the Board

- Pro Grant
 - \$1000 has been earmarked for a math carnival
- Town Cryer
 - Thorold town crier has offered to kick off an event for the school

4. Adjournment